### Provo City Library Board of Directors
#### MINUTES
March 9, 2016

#### IN ATTENDANCE

<table>
<thead>
<tr>
<th>LIBRARY BOARD</th>
<th>LIBRARY STAFF</th>
<th>GUESTS</th>
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<tr>
<td>Teresa Tavares, Chairperson</td>
<td>Gene Nelson, Director</td>
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<td>Nickie Allen</td>
<td>Cindy Roe, Executive Assistant</td>
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<td>Dannielle McGinn</td>
<td>Joella Peterson, Childrens Services Mngr</td>
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<td>Anona Sobczak</td>
<td>Sharon Kuttler, Support Services Mngr</td>
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<td>Elizabeth Smart</td>
<td>Carla Zollinger, Adult Services Mngr</td>
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<td>Chris Clark</td>
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**EXCUSED**

- Sue Russell

**ABSENT**

- Jamie Littlefield

Meeting began at 4:08 p.m. in the Library Board Room.

### I. Welcome - Chairperson Teresa Tavares

**A. Approval of Minutes**

Nicki made a motion to approve the November 2015 minutes. Dannielle seconded the motion. The vote was unanimous to approve the November 2015 minutes.

### II. Library Director’s Report - Gene Nelson

**A. Calendar Items for Board**

- Valentine’s Ball was a success. Fairy Tea was a success.
- Calendar handed out and discussed. David Weisner is coming in May for our Children’s Book Festival.

**B. A/V Lab**

- Still moving forward. Architect is having some personal issues, so we are allowing him time for that.
- We are changing our technology area in Children’s.
- We are planning on re-carpeting. We have $2.2 million in our Legacy fund. We will use that for the carpeting project. We are looking at doing a remodel with desks in Adult Services area.
- Children’s will be adding new shelving for Newbery books and graphic novels.
- We already have money budgeted with our operating accounts.

### III. Discussion Items

**A. Project Read - Introductory Tours Available**

- There was a mis-communication, so they will come in another month.

**B. Discovery Kits - Joella**

- We have 13 different discovery kits. She showed the Color Kit, and the Transportation Kit. These are targeted at a preschool level now.
- They will be checked out similarly to the book club sets.

**C. Board Meeting**

- We need to have a Board Meeting next month for the budget. It will be April 13, 2016.

### IV. Action Items

**A. Discovery Kits Fines**

- We are proposing $1 a day every day for up to $10, and missing Discovery Kit items will be full replacement cost.
- We are hoping they will be available in April.
- We hope to create more kits every year.
- If the demand starts for older levels, we will look into that.
- Elizabeth moved to approve the new fines. Anona seconded the motion.
- It was approved by a unanimous vote.

Meeting adjourned at 4:39 p.m.

Next Meeting Wednesday, April 13, 2016 @ 4:00 pm.

Submitted by Cindy Roe