Meeting began at 4:01 p.m. in the Library Board Room.

I. Welcome - Chairperson Elizabeth Smart
   A. Approval of Minutes - Julie made a motion to approve the September 2018 minutes. Carol Lee seconded the motion. The vote was unanimous to approve the September 2018 minutes. Teri made a motion to approve the March 2019 minutes. Julie seconded the motion. The vote was unanimous to approve the March 2019 minutes.

II. Library Director's Report - Gene Nelson
   A. Outgoing Members - We really appreciate Rebecca, Teri, and Jen for their three years of service.
   B. In the past three weeks, we had a promotional opportunity. Carla has been promoted to be the Assistant Director of Library Operations. She will have the responsibility of supervising Joella and Ann-Marie. Carla will also be involved with budget, facilities, and other things to plan for succession.
   C. Calendar Items for Board - Yellow sheet handed out with calendar items. The mayor donates $1000 for prizes for the Home Grown Art Show. The purple bookmark has summer programs for children.
   D. Conflict of Interest Disclosure Form - For those who are staying on the Board, please fill out and return to Cindy.

III. Action Items
   A. Internet and Online Access Policy - Every three years, we are required by the State Library to have our Board review this policy. It states that we will put filters on our Internet. It is the same as three years ago, with the exception of adding the wireless network in paragraph six. Jen made a motion to approve, and Rebecca seconded the motion. The policy was approved unanimously.
   B. Loan Periods, Fines, and Charges Policy - Additions of the Basement Creative Lab circulation/fees, and other minor changes. Teri made a motion to approve, and Jen seconded the motion. The policy was approved unanimously.
C. 2019/2020 Library Budget - This year’s budget is essentially the same as last year’s budget. We have savings of $2 million in our Legacy Endowment Fund, it is set aside to use to help take care of the building. We also have savings of $3.5 million in our Ending Fund Balance. This is where we take the money to balance our budget. In the past, our revenues have been higher than budgeted, and that extra money goes back into the Ending Fund Balance. It has remained very close to $3.5 million, even though we have been taking out $250,000 each year to balance our budget. We would take 5-7 years to take the balance down to $2 million. Gene has talked to Mayor Billings and Mayor Curtis about using this to balance the budget, and not raise the mill levy taxes, until it is down to $2 million. If the minimum wage is raised, this will have a big effect on our budget. Carol Lee made a motion to approve, and Julie seconded the motion. The policy was approved unanimously.

D. Library Art Donation and Placement Committee - we want to resurrect this committee. We only get together when we have something. Carol Lee volunteered to be on this committee.

IV. Discussion Items
   A. None

Meeting adjourned at 5:06 p.m.

Next Meeting Wednesday, July 10, 2019 @ 4:00 pm.
Submitted by Cindy Roe